

## 2020 Edward L Ryerson Fellowship in Architecture

The Illinois School of Architecture, University of Illinois, by authority of the Board of Trustees of the University, announces the Edward L. Ryerson Traveling Fellowship in Architecture to be awarded in 2020.

The Edward L. Ryerson Fellowship in Architecture and Landscape Architecture were established at the University of Illinois in 1950. The purpose of the Fellowship is to promote excellence in landscape architecture and architecture through travel and study. Such travel may be to anywhere outside of the United States, **except in countries where U.S. State Department travel warnings are in effect**<sup>1</sup>. In addition, international students are discouraged from including travel to their home country as part of their proposed itinerary.

The Scholarship and Awards Committee of the Illinois School of Architecture shall make a selection of the Fellowship and first alternate. The Traveling Fellowship award amount is such that it allows the recipient to fulfill their prospectus; in past years, this total ranged from \$6,000 --- \$10,000, subject to the availability of funds. A first alternate may be selected to receive the award in the event that the Fellow, for whatever reason, must decline the Fellowship. Awarding of the Fellowship may be deferred to the following year if, in the view of the faculty, no suitable proposals are received.

### UNDERGRADUATE (BSAS) ELIGIBILITY

1. A student in the curriculum of Architectural Studies, University of Illinois, must be within one semester of completing all work for the Bachelor of Science in Architectural Studies (will graduate in May 2020) or have earned such a degree from the School within one calendar year preceding the application deadline.
2. The candidate should have an ALL---university undergraduate grade point average of not less than 3.00/4.00, and an average for the last two years of academic work in architecture of not less than 3.25/4.00.
3. Any undergraduate student who received the Ryerson Traveling Fellowship previously shall not be eligible for the award as an undergraduate or graduate student.

### GRADUATE (MArch) ELIGIBILITY

1. A graduate student enrolled in the Master of Architecture must have completed a minimum of 24 hours of the required architecture graduate level (400 and 500 level) degree credits **by May 2020** or have received the MArch degree within the preceding calendar year.
2. The candidate should have a grade---point average of not less than 3.50/4.00 in the required architecture graduate level (400--- and 500---level) courses.
3. Any graduate student who received the Ryerson Traveling Fellowship previously (as an undergraduate **or** as a graduate student) shall not be eligible for the award as a graduate student.

4. Each eligible (un-awarded candidate) graduate student may apply more than once until s/he no longer meets the eligibility requirements.

*If any student is uncertain as to their eligibility, an inquiry with name/email address should be directed to **Raymona Wicks (rewicks@illinois.edu)** not later than two weeks prior to the submission deadline.*

## **APPLICATION PROCEDURES**

Proposals for the Fellowship must be presented in a professional manner in an 8.5" x 11" format. Each applicant will attach a brief itinerary and prospectus of study to their application. One original, signed copy of the application must be brought to the School of Architecture Office, Temple Hoyne Buell Hall, Room 104 by **Friday, January 31, 2020**. In addition, a digital version of the application materials should be sent to **La Tanya Cobb** at [lcobb@illinois.edu](mailto:lcobb@illinois.edu). Proposals are to be delivered in a sealed envelope clearly labeled with the title and the applicant's name. The person receiving the package will sign and record the date and the time received on the envelope. Proposals not meeting the deadline will not be accepted or considered. No exceptions will be made.

## **PROPOSAL EVALUATION AND SELECTION**

1. The Scholarship and Awards Committee of the School of Architecture will review submitted proposals.
2. If there is a large pool of applicants, the Chair will assign faculty to be principal readers of the proposals; some faculty may have to be a principal reader for more than one proposal. The principal reader will be responsible for presenting an oral report during the initial stage of the Committee's review process. The report shall include a recommendation to accept the proposal for further consideration or to reject it. Comments by the principal reader shall be based upon the quality of the proposal only as described under "Criteria for Final Evaluation--- Quality of Proposal".
3. After discussion, the Committee will vote on the principal reader's recommendation; applications receiving a majority vote in favor will be considered further.
4. Applicants proceeding to the next stage of review will, in addition to the quality of their proposal, be considered for general academic record and promise for leadership.
5. The Associate Director of Student Services will notify all applicants of the Committee's decision.
6. The decision of the Committee on the selection of the Ryerson Fellow(s) shall be final.

## **SELECTION PROCEDURES**

Nominees will be selected based on the quality of the proposal, academic record, and promise for leadership. If, in the opinion of the School, no suitable candidates are available, no selections will be made.

## **CRITERIA FOR FINAL EVALUATION**

### **Quality of Proposal**

Proposals will be evaluated and compared for:

- Clarity with which the purpose and objectives of the trip are expressed.
- Justification of the topic to be studied.
- Relationship of the topic to the proposed itinerary.
- Feasibility of the itinerary proposed.
- The benefit to the student(s) of the proposed travel.

### **Academic Record**

The student's overall academic record (University GPA) as well as achievement in Architecture courses will be reviewed.

### **Promise for Leadership**

The potential of the candidate to serve as a good representative/ambassador of the School as evidenced by involvement in School activities and Architecture Student Organizations (ASO) will be considered.

## **REQUIREMENTS FOR AWARD WINNERS**

1. To begin travel not later than stated in the application for the award of the Fellowship or as approved by the faculty. If, for any reason, the Fellow cannot travel during the dates presented in the proposal, a written request for a deferment must be submitted and approved by the faculty prior to making travel arrangements. Fellows must begin their trip within one calendar year beginning May 10, 2020 or relinquish their Fellowship.
2. To use the stipend to defray personal expenses for travel and full-time continuous study in his/her professional field for the duration of time as proposed. If appropriate, applicants are encouraged to pursue matching funds to support travel and research expenses beyond what the fellowship can provide.
3. To follow an itinerary and plan of study (or research) that the Committee has approved. The Committee recognizes the need for flexibility in the itinerary and plan of study, but requires that the most up-to-date itinerary be filed with the department office immediately prior to departure.
4. To record his/her observations biweekly by submitting to the Committee, as an e-mail message or blog, every two weeks, an update of his/her study.
5. To submit within six months after his/her return 1) Final Report, in an 8.5" x 11" format, illustrated and professionally presented, setting forth a summary of his/her study and conclusions. The report must contain a series of clearly labeled images that illustrate the important parts of the trip and 2) a free-standing PowerPoint presentation. The Final Report and PowerPoint presentation shall be the property of the School to copyright, use, or duplicate as it deems fit. An on-campus presentation is optional.

6. The School of Architecture may withhold 10% of the stipend awarded until the Report and presentation have been submitted to the School.
7. To submit such information to potentially assist later Fellows in their travel.

Notes: *1---Ryerson applicants should view travel warnings issued by the U.S. Department of State when preparing proposals and planning itineraries. The URL is:*

*[http://travel.state.gov/travel/warnings\\_current.html](http://travel.state.gov/travel/warnings_current.html).*

*Fellows should periodically check this web site while traveling and should contact the School if they have any safety concerns. If a warning is issued between the award and time of departure, travel must be delayed until the warning is lifted. In exceptional circumstances, requests for a change of location may be considered. If a State Department warning is issued when the student is overseas, the student must follow State Department and UIUC Study Abroad Office instructions to return to the U.S. In addition, Fellows are encouraged to leave with the School contact information such as an e---mail address or cell phone number in the event that an emergency notice needs to be delivered from campus.*

*2--- Fellows are responsible for the tax implications of receiving this award. Monetary payments for achievement, performance, or a competition that are not related to employment services and have no restrictions for the use of the funds are considered taxable income to students. These payments are subject to Form 1099---MISC reporting. In addition, these payments may be considered a resource when determining a student's financial aid package and therefore have an impact on other need---based financial aid the student may receive.*

*Foreign nationals should consult with the department's Business Office for information regarding policies and forms that must be filed regarding withholding and processing of payment. An amount of approximately 33% will be withheld from the stipend for tax purposes.*

*3---Fellows must submit a Data Sheet and Three Forms Packet to the campus Study Abroad Office (SAO) for purposes of obtaining international insurance and approval for travel. Please do this well in advance of intended departure as review and approval requires a minimum of two weeks to complete. For additional information, consult the following URL:<http://www.ips.illinois.edu/sao/info4fac.php#5>*

## THE EDWARD L. RYERSON TRAVELING FELLOWSHIP IN ARCHITECTURE

Name \_\_\_\_\_

MArch \_\_\_\_\_ BSAS \_\_\_\_\_ Graduation Date \_\_\_\_\_

UI Email \_\_\_\_\_

UIN \_\_\_\_\_

If the Faculty nominates me, I agree to the following conditions:

1. To begin my travel not later than stated in my application for the award of the Fellowship, or as approved.
2. To use the stipend solely to defray my personal expenses for travel and full-time continuous study in his/her professional field for a period as outlined. To follow an itinerary and plan of study that the Committee has approved. The Committee recognizes the need for flexibility in the itinerary and plan of study, but requires that the most up to date itinerary be filed with the department office immediately prior to departure.
3. To record my observations by submitting biweekly updates either as email messages or in a blog.
4. To submit within six months of my return: 1) a Final Report and 2) a freestanding PowerPoint presentation (saved to a flash drive and/or BOX). The Final Report and presentation shall be the property of the School.
5. To submit such information to potentially assist later Fellows in their travel.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Please attach to this application to a copy of the prospectus describing the program of travel and study, including:

- *the central purpose of the study*
- *special areas of interest*
- *planned observations*
- *project analysis*
- *project itinerary*
- *the preliminary budget*

